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Recurring Invoices

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Recurring Invoice(s)

- A recurring invoice is an invoice in either AR or AP that you will pay or be paid on based upon the cycle you setup.
- Examples of a recurring invoice in AP are the rent/lease payments, taxes, etc.
- An example of a recurring AR invoice might be that invoice you send to a customer once a month for leasing something from you if you are not using contracts.

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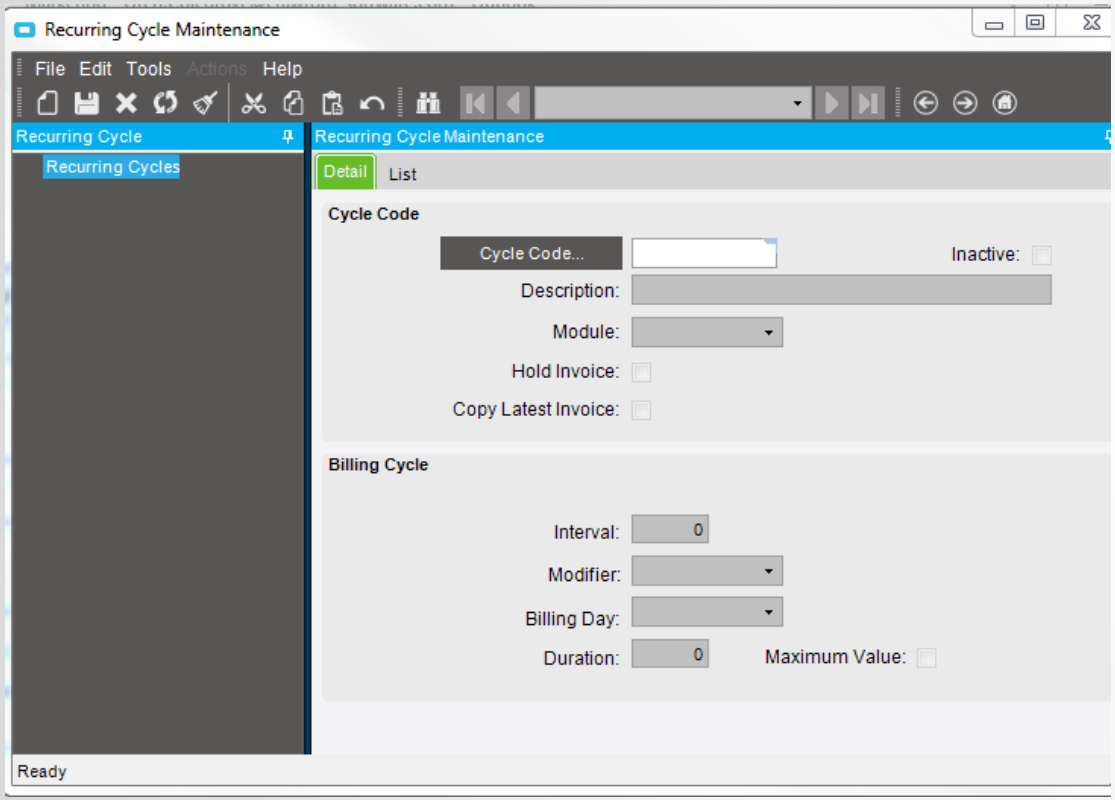
Recurring Cycle Maintenance



Enter

- Setup a cycle code which is a collection of different settings that can be assigned to a recurring source invoice.
- Set which module this is for AP, AR or both.
- Identify the time between recurring cycles and how often it occurs
- Identify how many times the recurring invoice will be created.

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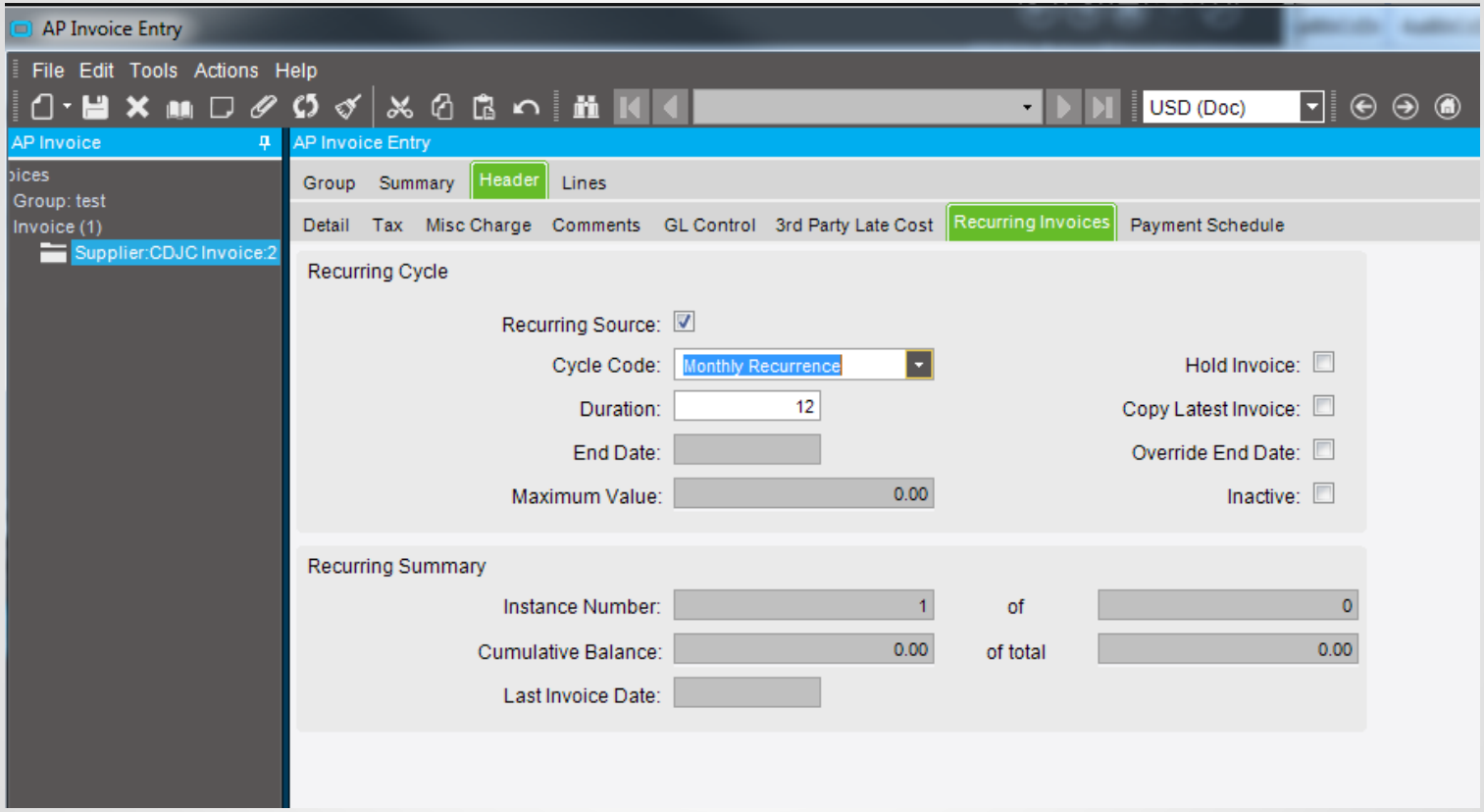
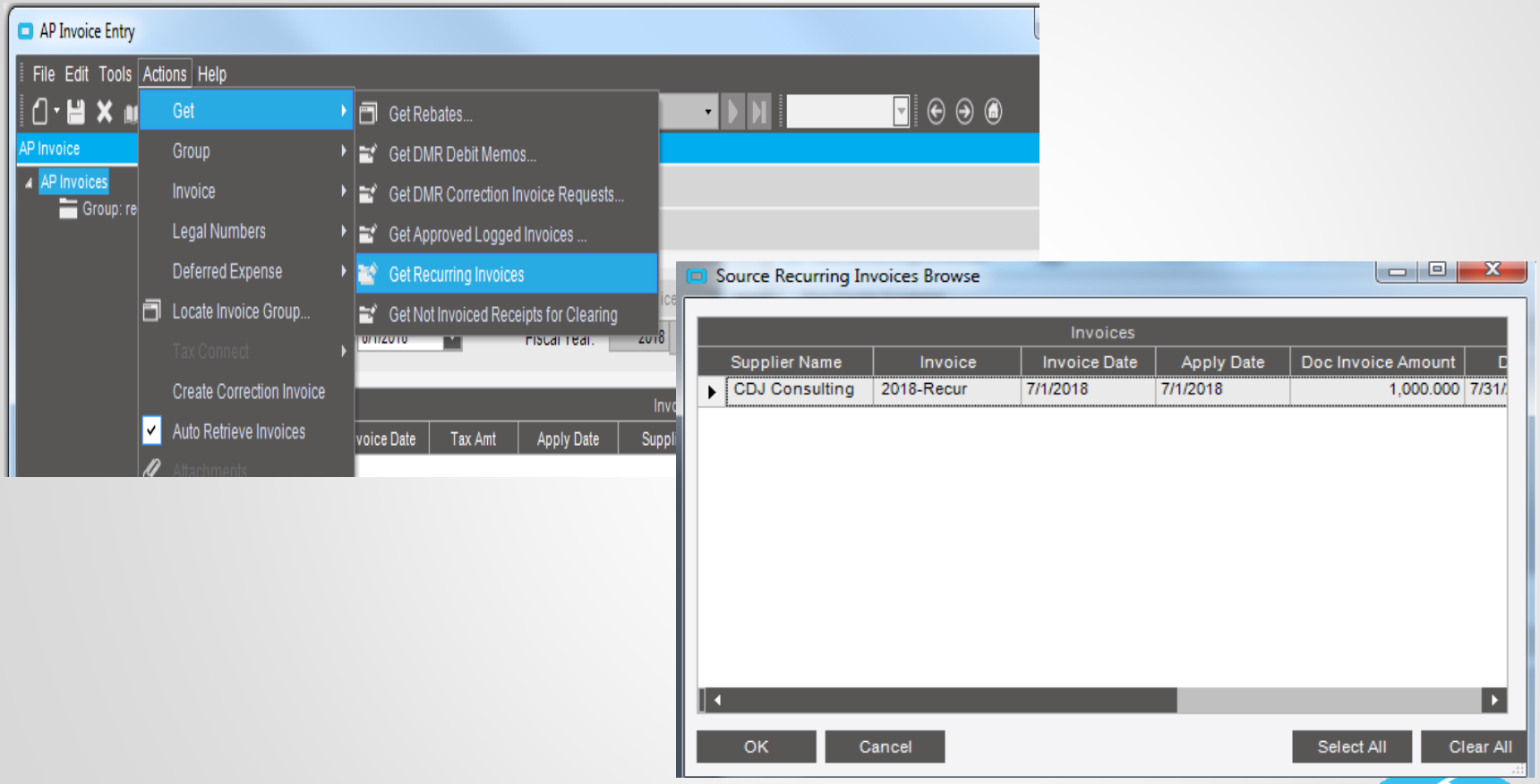
Recurring Invoice Setup



Recurring Invoice



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Thank You

This presentation was meant to be an introduction to Recurring Invoice functionality in Epicor ERP. For more details on the functionality including examples, cycles, and more please contact Steve Burns – Steven.Burns@Crawford-Software.com

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- Business Process Procedures
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- Webinar Recording
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